



LOAN SUBMISSION FORM

Please complete form in its entirety prior to uploading it in TPO Connect.

LOAN OVERVIEW			
Loan Type:	Documents:		
Term:	Program:		
FILE CONTACTS			
Broker Name:	Account Executive Name:		
LOAN OFFICER INFORMATION		PROCESSOR INFORMATION	
Name:	Name:		
Email Address:	Email Address:		
Phone Number:	Phone Number:		
BROKER COMPENSATION (LPC OR BPC) + PROCESSING FEE			
Choose One: LPC BPC	Flat Fee: \$		
Choose \$ or %: \$ or %	3 rd Party Processing Fee: Waive \$		
<i>*Invoice Required at submission if 3rd party processing fee is entered*</i>			
LOAN INFORMATION			
Transaction Type:	Loan Amount: \$	Property Value: \$	
Property Type:	Occupancy:	LTV: %	CLTV: %
Expected Rate: %	Impounds:	Buydown Contributor:	
Fee Buy Out:	Pre-Locked: <i>Conforming/Govt. only</i>	Use Smart Fees?	
Subject Property has already been appraised? YES NO If yes, total appraisal fee charged:			
CREDIT RE-ISSUE CREDENTIALS			
Credit Provider Name:	Credit Username:	Credit Password:	
Credit Report Reference ID: B1	B2	Joint: Yes No	
APPLICATION DOCUMENTATION			
REQUIRED		ADDITIONAL	
Doorway Submission Form and Checklist	Optional Cover Letter (Explaining loan scenario, red flags, exception needed, compensating factors, etc.)		
Initial 1003(s)	<ul style="list-style-type: none"> All pages, fully completed, signed/dated by LO. Intent to proceed. DSCR loans - Income/employment must be blank. 		
Divorce Decree/Separation Agreement (If applicable)	<ul style="list-style-type: none"> All pages, including attachments. Signed by all parties. 		
Liability docs for other REO (Tax/HOI/HOA bills)	<ul style="list-style-type: none"> Not required for DSCR loans. 		
Evidence PITIA for all REO (Mortgage Statement, Ins policy, etc.)	<ul style="list-style-type: none"> Not required for DSCR loans. 		
Borrower Identification	<ul style="list-style-type: none"> Cannot be expired. DL or state-issued ID. If perm-res, non-perm: green card or valid Visa. 		
Colorado Tangible Net Benefit Disclosure (CO Only)	<ul style="list-style-type: none"> Signed by borrower and LO prior to disclosures 		
Lender Paid Comp Transactions	<ul style="list-style-type: none"> Anti-Steering Disclosure (to be provided by broker) 		