



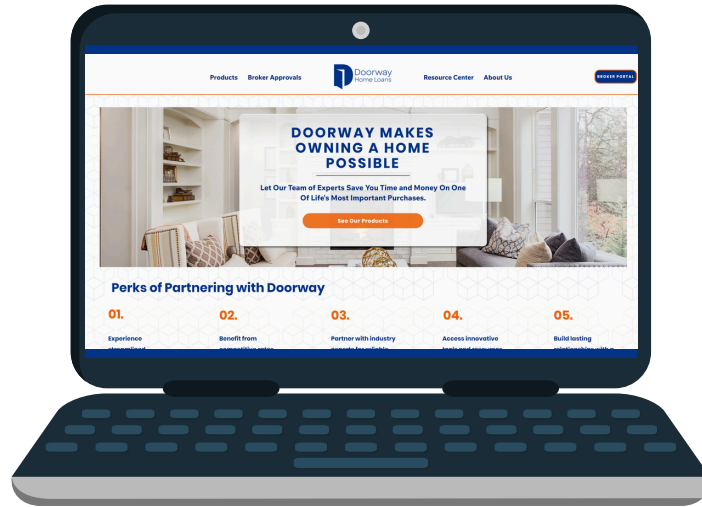
User Guide

Uploading Conditions in TPO

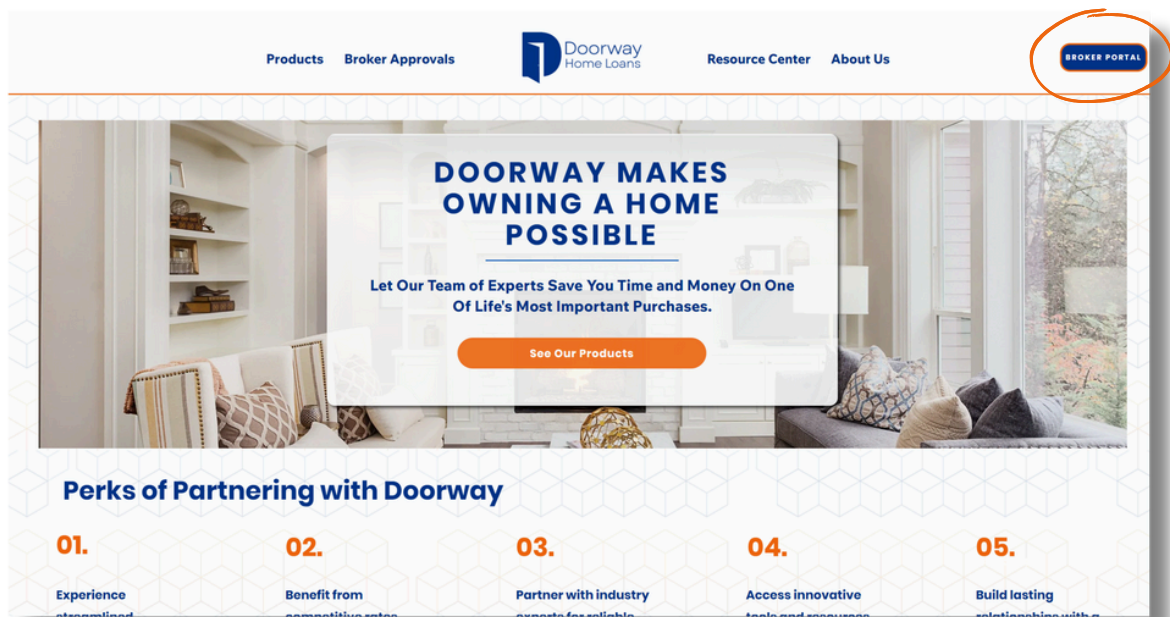
Last Updated 9/5/2024

Uploading Conditions in TPO

1 Visit DoorwayWholesale.com



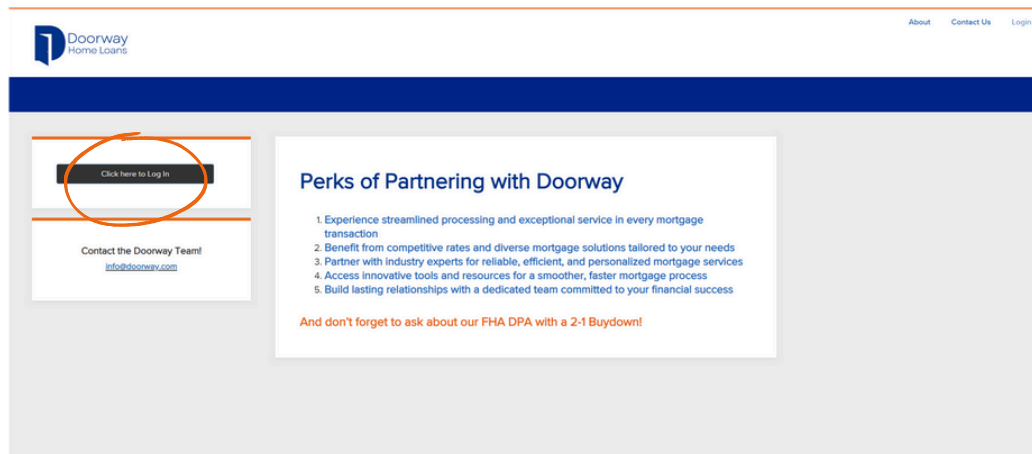
2 Click on the “[Broker Portal](#)” button on the top right side of the page



Uploading Conditions in TPO

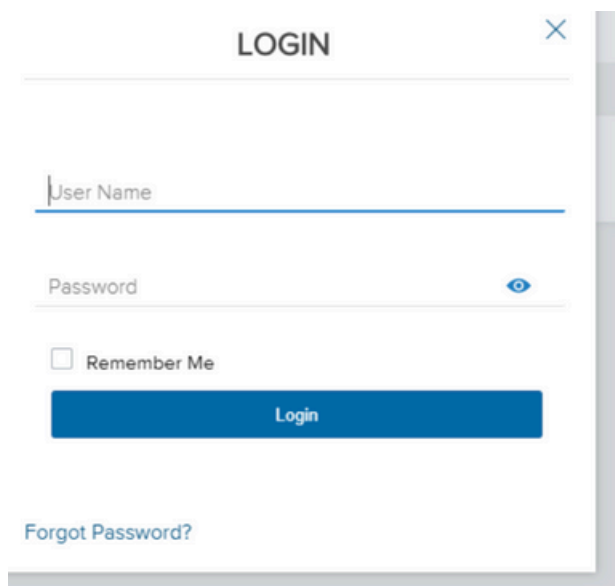
3

Click on the button on the left side of the page to log in



4

Enter your credentials and click “Login”

A screenshot of the Doorway Home Loans login form. The form is titled 'LOGIN' and has a close button (X) in the top right corner. It contains a 'User Name' input field, a 'Password' input field with an eye icon for toggling visibility, a 'Remember Me' checkbox, and a blue 'Login' button. At the bottom of the form, there is a 'Forgot Password?' link.

★ If you have forgotten your password, please click the "Forgot Password?" link and follow the prompts to reset it






Uploading Conditions in TPO


- 5 Click on the “Pipeline” link towards the left side of the top menu



TPO CONTACTS WELCOME PIPELINE ADD NEW LOAN ESIGN SCENARIOS DOCUMENTS

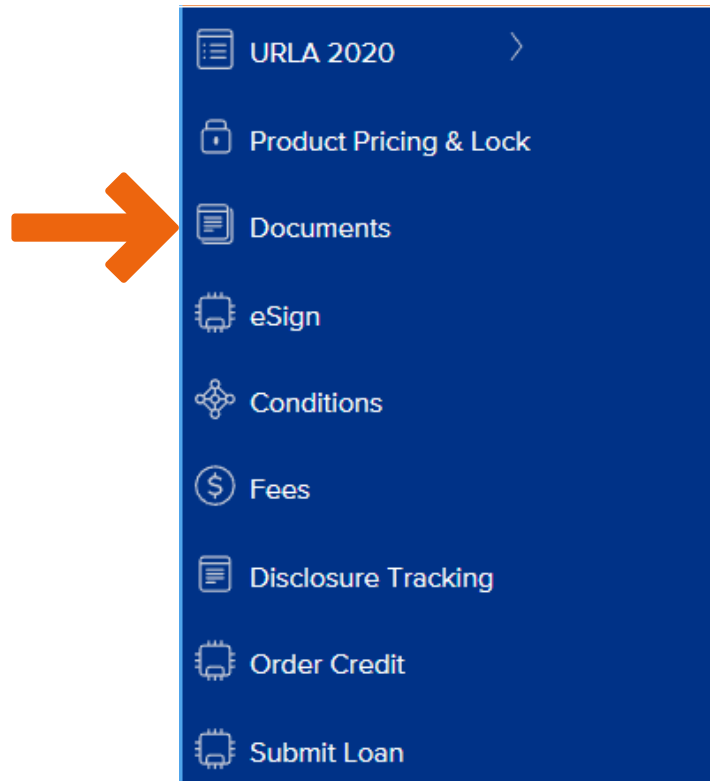
- 6 Find the loan you are submitting conditions for and click on it to open the file

<input type="checkbox"/>		Name / Loan # / Property Address	
<input type="checkbox"/>		Borrower #1 Address #1	#10002010004300
<input type="checkbox"/>		Borrower #2 Address #2	#10002010004339
<input type="checkbox"/>		Borrower #3 Address #3	#TEST2005000083

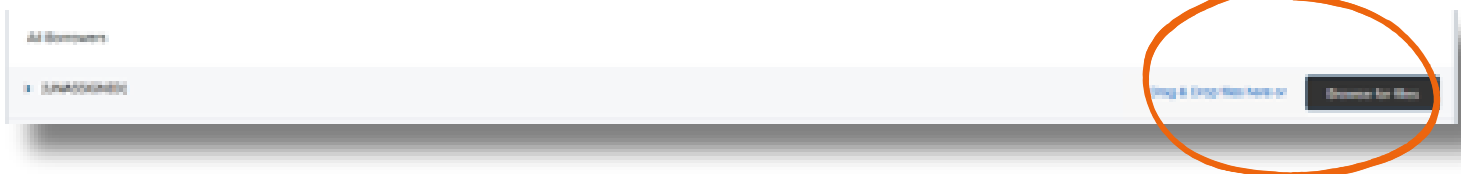


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7 Click on "Documents" on the left hand menu



8 Click on the Unassigned folder and upload conditions by either dragging and dropping or clicking the "Browse for files" button and uploading from your device

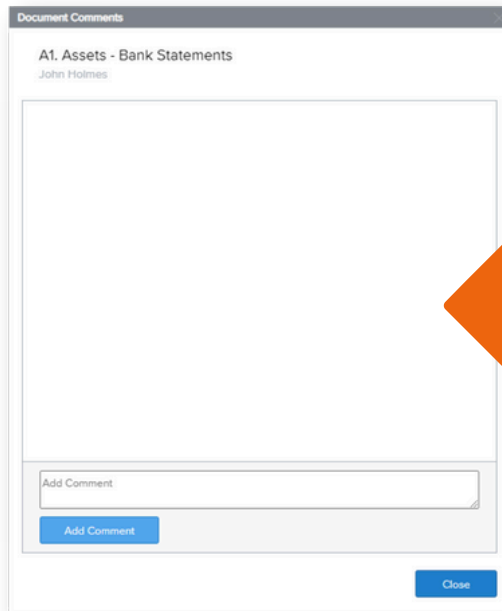


★ Note that the max document size is 200MB and supported file types include doc, docx, html, jpg, jpe, jpeg, pdf, png, tif, tiff, and txt



Uploading Conditions in TPO

9 Add any comments per condition as necessary



Document Comments

A1. Assets - Bank Statements
John Holmes

Add Comment

Add Comment

Close

10 Your conditions have been uploaded!





Doorway
Home Loans



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